# **MEETING AGENDA**

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| **Team/Application Name:** | Team 2 | | |
| **Date of Meeting:** (MM/DD/YYYY) | 3/30/2021 | **Time:** | 7:50-8:15 pm |
| **Meeting Facilitator:** | John Brilhart | **Location:** | Zoom Conference |

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| 1. Meeting Objective & Agenda |
| Attendance: All accounted for  Communication: Keep team informed on progress on all deliverables. Please notify project manager if any member is unable to make a meeting.  Discussed Previous Deliverables: Went over the requested changes to last week’s deliverables. Highlighted crosscuts from RCT need to be changed. Changes to ER Diagrams including expanding conceptual diagram to include more nouns from the features listed in the RCT. Logical ER diagrams needs to be improved by making sure each table has a unique primary key and to make sure that one to many relations have correct foreign keys. Revati will have those change implemented by 3/31. Data flow Diagrams need to be improved, making sure not to include more then one feature in the same module, Yashwanth will commit those changes by 3/31.  Discussed Upcoming Deliverables: Class Diagrams will be led by Hetali using current class diagram as a starting point, with a target deadline of 4/2. Sequence diagram will also be led by Hetali who will oversee Soyeon, Suraj, Ge, and Jay. Target deadline will be 4/3. Quiz questions will be written by the team with topic assignment posted on google drive.  Meeting was concluded at 8:15 pm. |

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| 2. Attendees | | | |
| **Present at the Meeting** | **Absent** |  |  |
| John Brilhart |  |  |  |
| Revati Deshmukh |  |  |  |
| Jay Patel |  |  |  |
| Yashwanth Varre |  |  |  |
| Hetali Chavda |  |  |  |
| Suraj Suwal |  |  |  |
| Soyeon Ju |  |  |  |
| Ge Ou |  |  |  |

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| 3. Documents and Owners | | |
| **Deliverables** | **Primary Owner(s)** | **Peer Reviewer(s)** |
| Class Diagram | Hetali | Revati Deshmukh |
| Sequence Diagram | Hetali | Suraj Suwal |
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| 4. Pre-work/Meeting Preparation ( material to discuss at the meeting - tutorials, examples, etc.) | |
| **Description** | **Prepared by** |
| Class Diagram Example |  |
| Sequence Diagram Example |  |
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| 5. Issues and Roadblocks | |
| **Description** | **Help Needed** |
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